



Chairman: Cllr Alison Sisson

Clerk: Sarah Kyle
Hill House
Walton
Brampton
CA8 2DY

Tel: 01228 231124
Email: clerk@hethersgill.org.uk

www.hethersgill.org.uk

8th September 2020

An online meeting of Hethersgill Parish Council will be held on:

[Tuesday 15th September 2020 at 7.30pm](#)

The meeting is accessible by clicking the link [here](#) or by logging into www.zoom.us and using Meeting ID **870 3810 7985** with the password **089131**.

The meeting can also be accessed using a telephone by dialling one of the following numbers (0131 460 1196 or 0203 051 2874 or 0203 481 5237 or 0203 481 5240).

This is a public meeting and all are welcome to attend.

The meeting will be recorded in accordance with our policy on filming.

Yours faithfully

Sarah Kyle
Clerk and Responsible Financial Officer

Agenda

- 1. Apologies for absence:** to receive apologies and approve reasons for absence
- 2. Declarations of Interest and Request for Dispensations:**
 - a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to;
 - b) receive declarations by members of interests in respect of items on this agenda
- 3. Minutes of the meeting of the Parish Council held on 21 July 2020**

To approve the accuracy of the minutes. Minutes to be physically signed following the meeting - **attached**
- 4. Public Participation**

In accordance with Standing Order 3e the Chairman will, at her discretion:

 - a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
 - b) receive reports from City and County Councillors
- 5. Administrative Matters**
 - 5.1 Hallburn Wind Farm**

To receive a verbal report from the PC representative

5.2 Local Government Reorganisation in Cumbria

To consider the Parish Council view – [CALC interim statement circulated previously via email](#)

5.3 Climate Change: consultation on Carlisle strategy

To consider the Parish Council response – [circulated previously via email](#)

5.4 Play Area Provision in Parish

To consider viability of the above

5.5 Broadband

To consider any update with improvements in the parish

5.6 Parish Survey

To consider undertaking a survey amongst residents to assess the impact of COVID-19 – [draft circulated previously via email](#)

6. Planning Matters:

20/0347 Rose Cottage, Uppertown, Kirklington, Carlisle, CA6 6BD - Proposed Rear Extension To Provide Annexe Accommodation Comprising Living Room & W.C. On Ground Floor With 2no. Bedrooms & 1no. Bathroom Above

20/0535 Shawfield, Kirklington, Carlisle, CA6 6DX - Erection Of Single Storey Rear Extension To Provide Living Room

To resolve to note that the Clerk responded under delegated powers with 'No Representations'

20/0461 Selby Garth, Moss Edge, Hethersgill, Carlisle, CA6 6HJ - Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 20/0331 (Erection Of Replacement Bungalow and Detached Garage) To Reposition The Bungalow

To resolve to note that permission has been granted

7. Finance Matters

7.1 Payments

To ratify payments below and to note the budget update/bank reconciliation as [attached](#)

- Sarah Kyle, August Salary, £223.08
- HMRC, August PAYE, £55.80
- Sarah Kyle, September Salary & reimbursements, £223.08
- HMRC, July PAYE, £55.80

7.2 Donation Request

To consider a donation request from Hethersgill Parish Hall for repairs to the roof

7.3 NJC Local Government Services Pay Scales

To consider implementation of updated pay scales for the Proper Officer, backdated from 1 April 2020, at an additional monthly cost of £7.84

8. Highways Matters

8.1 Updates

To verbally update on previously reported matters and bring new issues to the attention of the Clerk

9. Councillor Matters: To bring to the attention of the Clerk any new issues on behalf of residents

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council. Future agenda items should be submitted to the Clerk by 5 November 2020

10. Date of Next Meeting

To resolve that the next virtual meeting will be held on Tuesday 17 November at 7.30pm.

HETHERSGILL PARISH COUNCIL

Minutes of a Virtual Meeting held on Tuesday 21st July 2020 at 7.30pm

Present Cllrs A Sisson (Chair), Cllrs S Barrett, F Heaton, A Gash and C Williams.

In Attendance City Cllr D Shepherd. The Clerk, S Kyle.

ACTION

963/20 Apologies for Absence

Apologies were received and accepted from Cllr A Smith and City Cllr V Tarbitt.

964/20 Minutes of a Meeting of the Parish Council held on 19th May 2020

Resolved that the Chairman be authorised to sign the minutes of the last Parish Council meeting as a true record. These will be signed following the meeting.

965/20 Request for Dispensations and Declarations of Interest

No requests for dispensations were received. No declarations of interest were made although City Cllr Shepherd noted an inability to participate in planning matters, which were subsequently agreed to be moved to the end of the agenda.

966/20 Public Participation

No members of the public were in attendance and City Cllr Shepherd had no updates to report.

967/20 Administrative Matters

967.1 VE/VJ Day Commemorations

It was noted, with great reluctance, that any commemorations for VJ day would be unfeasible, given the current COVID restrictions. The plans will be revisited in 2021 to see if any commemoration then can be achieved.

967.2 Hallburn Wind Farm Grant Fund

It was noted that the grant for the VE day commemorations will be held over. Cllr Williams to update the grant body with the postponement and to confirm with the Council the way forward with it after the grant bodies September meeting.

CW

The lack of play area provision in the area was noted and it was confirmed that the grant body would consider applications for equipment; it was however noted that any previous attempts at considering play equipment had always been prevented by the lack of land ownership. The matter will be put on the agenda for full discussion in the future.

967.3 Broadband

It was reported that BT are due to extend fibre optic cables towards Hethersgill and Kirklington. All members involved in the community fibre partnership (19 properties including 9 businesses) have been informed.

967.4 Parish Survey

This matter was deferred until the September meeting.

968/20 Finance Matters

968.1 Payments

Resolved to approve payments, including retrospective payments, as follows:

Sarah kyle	June Salary	£223.08
HMRC	June PAYE	£55.80
Sarah Kyle	July salary/reimbursements	£280.97

Signed (Chairman).....

15 September 2020

HMRC July salary £55.80

A budget summary, with expenditure to date against budget, was circulated alongside the agenda. The balance at bank on 30 June 2020 was £12,660.05.

968.2 Annual Return

Resolved to confirm that the external auditors have logged the exempt status for the year ended 31 March 2020.

969/20 Highways Matters

969.1 Updates

Cllr Heaton noted that the roadside verges adjacent to Prior House are being eroded by large vehicles and queries whether any remedial work, including the laying of kerbing, could be undertaken? SK

Cllr Gash noted that the recent resurfacing works had been very successfully completed although Cllr Barrett reported that the road from Prior Rigg to Kirklington Hall had been badly patched.

969.2 Fly-Tipping

Fly-tipping had been reported by Cllr Gash, although it was noted that some remained (past Sykeside, on the way to Henry's Hill). The Clerk to forward details to City Cllr Shepherd for action. SK

970/20 Councillor Matters

Cllr Williams reported resident's complaints regarding the Pointer Dog accommodation, specifically noise and anti-social behaviour. The Clerk to forward details to City Cllr Shepherd to take to the relevant officers for attention. SK

City Cllr Shepherd left the meeting at 8.10pm.

971/20 Planning Matters

20/0331 Selby Garth, Moss Edge, Hethersgill, Carlisle, CA6 6HJ - Erection of Replacement Bungalow and Detached Garage

Resolved to note that the Clerk responded under delegated powers with no representation and that permission has been subsequently granted

20/0347 Rose Cottage, Uppertown, Kirklington, Carlisle, CA6 6BD - Proposed Rear Extension to Provide Annexe Accommodation Comprising Living Room & W.C. On Ground Floor With 2no. Bedrooms & 1no. Bathroom Above

Resolved to note that the Clerk responded under delegated powers with no representations.

20/0272 Netheronsett, Kirklington, Carlisle, CA6 6DY - Change of Use of Agricultural Land to Garden

Resolved to note that permission has been granted

20/0312 Hill House Farm, Kirklington, Carlisle, CA6 6DN - Erection of Agricultural Steel Framed General Purpose Shed for Young Livestock and Agricultural Vehicles

Resolved to note that permission has been granted

20/0276 3 Netherfield, Kirklington, Carlisle, CA6 6DU - Erection of Front Porch

Resolved to note that permission has been granted

Signed (Chairman).....
15 September 2020

20/0461 Selby Garth, Moss Edge, Hethersgill, Carlisle, CA6 6HJ - Variation of Condition 2 (Approved Documents) Of Previously Approved Application 20/0331 (Erection of Replacement Bungalow and Detached Garage) To Reposition the Bungalow
Resolved to respond with 'no representations.

972/20 Date of Next Meeting

Resolved that the next online meeting of the Parish Council be held on Tuesday 15th September 2020 at 7.30pm. Consideration will be given as to whether the November meeting will be virtual or in-person depending on the guidelines at that time.

There being no further business the Chairman closed the meeting at 8.15pm.

Signed (Chairman).....
15 September 2020

Hethersgill Parish Council

Income and Expenditure against Budget 2020/21

		Budget 2020 21	May	July	Sept	Nov	Jan	Mar	Total	%	Total
Income											
Brought Forward		£ 6,965.38							£ 6,965.38		£ 5,734.73
Precept		£ 7,000.00	£ 7,000.00						£ 7,000.00	100%	£ 7,000.00
CTRS Grant		£ -							£ -	-	£ -
Grants	Cumbria County Council								£ -	-	£ -
	Carlisle City Council								£ -	-	£ -
	Others								£ -	-	£ 171.90
Gill Adverts									£ -	-	£ -
VAT Reclaim									£ -	-	£ -
Other									£ -	-	£ -
TOTAL		£ 7,000.00	£ 7,000.00	£ -	£ -	£ -	£ -	£ -	£ 7,000.00	100%	£ 7,171.90
Expenditure											
Clerk	Gross Salary	£ 3,413	£ 557.76	£ 278.88	£ 557.76				£ 1,394.40	41%	£ 3,346.56
	Expenses & Subs	£ 9	£ 11.00						£ 11.00	122%	£ 7.00
Administration	CALC Membership	£ 136	£ 134.69						£ 134.69	99%	£ 132.45
	Data Protection	£ 35							£ -	0%	£ 35.00
	Postages/Stationary/Misc	£ 100	£ 35.00		£ 57.89				£ 92.89	93%	£ 88.91
	Equipment	£ 100							£ -	0%	£ 100.00
The Gill		£ 420							£ -	0%	£ 395.74
Donations	Parish Hall	£ 500							£ -	0%	£ -
	Church	£ 500							£ -	0%	£ 500.00
	GNAA	£ 200							£ -	0%	£ 200.00
	Social Committee	£ 1,000							£ -	0%	£ -
	Others	£ 200							£ -	0%	£ -
Insurance		£ 230	£ 218.00						£ 218.00	95%	£ 218.00
Audit									£ -	-	£ -
Training		£ 80	£ 50.00						£ 50.00	63%	£ -
Website		£ 66	£ 20.00						£ 20.00	30%	£ 97.00
Projects	Sandholes								£ -	-	£ -
	Broadband								£ -	-	£ -
	Parish Hall								£ -	-	£ -
	Others	£ 1,000							£ -	0%	£ 171.90
Grants Payable	Parish Hall (CCC & City Council)								£ -	-	£ -
Maintenance	Includes carry-forward	£ 100							£ -	0%	£ 78.00
Grass Cutting	Includes carry-forward	£ 160							£ -	0%	£ 216.90
Contingency		£ 250							£ -	0%	£ 211.50
Ringfenced Transparency		£ -							£ -	0%	£ 21.00
VAT Incurred		£ -							£ -	-	£ 121.29
TOTAL		£ 8,500	£ 1,026.45	£ 278.88	£ 615.65	£ -	£ -	£ -	£ 1,920.98	23%	£ 5,941.25

Bank Reconciliation 31.08.20

Brought Forward	£	6,965.38
Total Receipts	£	7,000.00
Total Expenditure	£	1,920.98
Balance 31.08.20	£	12,044.40
Bank Balance 31.08.20	£	12,044.40